

**INDRAPRASTHA POWER GENERATION COMPANY LIMITED &
PRAGATI POWER CORPORATION LIMITED
(HR DEPARTMENT)**

(Regd. Office: Himadri, Rajghat Power House Office Complex, New Delhi – 110 002)
Corporate Identity Number (CIN) – U40103DL2001SGC111530
Website: www.ipgcl-ppcl.gov.in

No.F.Gen./Policy/2019-20/41

Dated: 20th March, 2020

OFFICE ORDER

As approved by Competent Authority, in order to take preventive measures to contain the spread of Novel Corona virus (COVID-19) in Delhi, IPGCL / PPCL being covered in essential services, following arrangements have been decided:

| S.No. | Name of Power Station / Department / Section | Staff requirement | Remarks |
|-------|--|-------------------|---|
| 1. | Director (Technical) | 50% | Essential functioning. |
| 2. | 270 MW Gas Turbine Power Station | 50% | Operation and maintenance staff for performing emergent activities in Plant(s). |
| 3. | 330 MW Pragati Power Station.I | 50% | Operation and maintenance staff for performing emergent activities in Plant(s). |
| 4. | 1371.2 MW Pragati Power Station.III, Bawana | 50% | Operation and maintenance staff for performing emergent activities in Plant(s). |
| 5. | Rajghat Power House (Decommissioned) | Nil | The Plant has been decommissioned and no emergent nature activity is required for the time being. |
| 6. | I.P. Station (Decommissioned) | Nil | The Plant has been decommissioned and no emergent nature activity is required for the time being. |
| 7. | Contract & Material Department | 50% | The staff is required to do emergent nature of jobs. |
| 8. | Commercial & IT/ERP | 50% | The staff is required to do emergent nature of jobs. |
| 9. | Chemistry Department | 50% | The staff is required to do emergent nature of jobs. |
| 10. | Civil Department | 50% | The staff is required to do emergent nature of jobs. |
| 11. | Environment | Nil | No emergent required to be done for the time being. |
| 12. | Solar Deptt. / Fuel Management | 50% | The staff is required to do emergent nature of jobs. |
| 13. | HR Department | Nil | All HR offices can be closed except the Office of GM(HR) with minimum essential staff |

M. Pradeep
% upload
in the
website.

20/3/2020

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