

IT Dept/H/62
14/7/15
DM(IT)/15

No: F.10(4)/Mgr(HR)Pol/2015-16/44

Date: 14.07.2015

CIRCULAR

The Board of Directors, IPGCL/PPCL vide item no. 75.4.3 & 72.4.3 respectively in its meeting held on 5th June 2015 has accorded its approval for the following revised entitlements and modifications w.e.f. 01.07.2015, in the scheme for procuring Company's vehicles and payment of running and maintenance cost to the executives of the Company of the level of Manager and above:-

1. Revised entitlements:

Designation	Fuel(litres)	Drivers Salary (Times)
Director	200	1.50
GM	150	1.25
AGM	125	1
DGM	100	0
Sr. Manager	80	0
Manager	75	0


2. Reimbursement of the fuel will be as per the make of the vehicle i.e. petrol or diesel or CNG or LPG. In case of dual fuel technology i.e. petrol/CNG, minimum of either, to be allowed as per fuel; and
3. Reimbursement of fuel and salary of driver will be made on necessary self certification by the executive.
4. Other terms & conditions of the policy issued vide o/o no. DM(HR)Policy/2012-13/313, DM(HR)Policy/2013-14/29 & DM(HR)Pol/2014-15/95 dated 04.01.2013, 26.4.2013 & 11.11.2014 respectively will remain same.

This issues with the approval of Competent Authority.


(Anil Taneja)
AM (HR)Policy

CC to:

1. Sr. PS to MD
2. Sr. PS / PS / Sr. PA to all Directors
3. Sr.Mgr - IT : For uploading on Company's website
4. All executives upto Manager through ERP


14/7
Sr. Pradeep